

# **BROAD VALLEYS FEDERATION SPRING MEETING**

**March 9-10, 2012**

**Finlen Hotel**

**100 E Broadway - Butte, MT**

## **AGENDA**

**Friday, March 9, 2012**

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| <b>9:00 – 9:30</b>   | <b>Welcome, Introductions, and Logistics</b>   |
| <b>9:30 – 10:30</b>  | <b>FEDERATION FUNDS: What Are They Good For? - Suzanne Reymer, Statewide Consulting Librarian, Montana State Library</b><br><br>Public libraries get funds from their federations. We're going to look at ways to spend and report those funds for maximum impact.   |
| <b>10:30 – 11:00</b> | <b>Break</b>   |
| <b>11:00 – 12:30</b> | <b>HOW ARE WE DOING? – Tracy Cook, Statewide Consulting Library, MSL</b><br><br>This is a hands-on workshop that will use the public library statistics center to evaluate how your library is doing. The statistics center makes it easy for you to compare your library's statistics to those of other libraries in Montana or nationwide. |
| <b>12:30 – 1:30</b>  | <b>Lunch</b>   |

## **AFTERNOON SESSIONS**

### ***COMBINED SESSION FOR TRUSTEES AND LIBRARIANS***

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|--------------------|---|
| <b>1:30 - 3:00</b> | <b>LIBRARY FUNDING: The Myths and the Facts – Harold Blattie, Executive Director, Montana Association of Counties</b><br><br>Many misconceptions persist about library funding. Learn how mill levies are calculated under the property tax limitations imposed by 15-10-420 MCA and how Library Depreciation Reserve Funds can be used to save for large purchases. Learn what "reserves" are and why they are important. Bring a copy of your budget and revenue year to date print-outs to ask questions specific to your library. |
| <b>3:00 - 3:30</b> | <b>Break</b>  |

***FOR LIBRARIANS***

**3:30 - 5:00**                      **EBSCO Discovery System – Jo Flick, Training and Development Specialist, MSL and Liz Babbitt, Statewide Projects Librarian, MSL**

This hands-on workshop will introduce EBSCO's *Complete Discovery Solution*, which provides users with access to an institution's entire collection via a single, customizable entry point - creating an experience that is comprehensive, fast, and familiar. We'll finish the session with a visit to HomeworkMT.

### **TRUSTEE TRACK**

**3:30 – 5:00**                      **EFFECTIVE LIBRARY BOARD MEETINGS – Judy Meadows, Montana State Law Librarian**

Meadows will provide a roadmap for conducting effective board meetings. Topics that will be covered include Roberts Rules of Order, open meeting laws, trustee code of ethics and dealing with the public at meetings.

**5:30 – 6:30**                      **Hotel Check-in – Social hour**

**6:30**                                **Dinner**

**8:00 – 10:00**                      **Underground City Tour (\$12.50 per person)**

Join us for an award winning tour of Butte. As part of the tour we'll visit two speakeasy locations and the 1890 City jail (said to be haunted). Everything on the tour is within walking distance of the Finlen.

## **Saturday, March 10, 2012**

**8:00**                                **Light Breakfast**    **PLEASE CHECK OUT OF YOUR ROOM AFTER BREAKFAST**

**9:00 – 12:00**                      **BUSINESS MEETING**

**Minutes – FY2011 Spring Meeting**

**Election of Officers for FY2013**

**FY2012 Plan of Service Review**

**FY2013 Plan of Service Development**

**Continuing Education Topics for FY2013**

**Federation By-Laws**

**State Library's Report – Jennie Stapp, State Librarian or her representative**

**Individual Library Reports**

**Wrap-up and adjourn**

**12:00**

**Lunch and hit the road!**